REVOLUTION
- LEARNING & DEVELOPMENT -

HR for Managers Training Course

About this Course

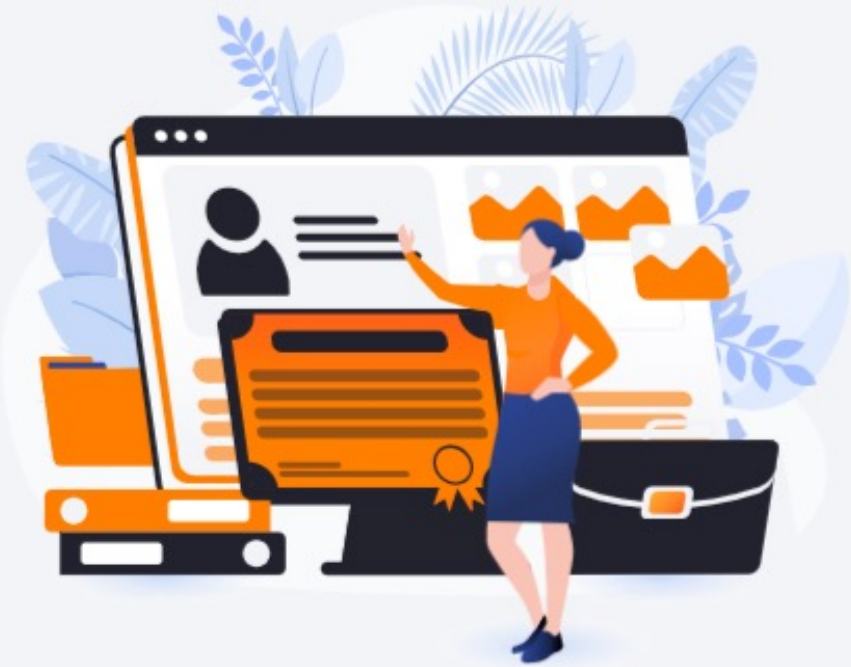
Dealing With HR for Managers Training Course

Would you like to be able to deal with HR issues, policies and processes at management level?

Our HR for Managers Training Course will provide a practical toolkit for managers to tackle HR issues with confidence. You will learn about your HR roles and responsibilities, what you should do when an HR issue happens or be raised, how to use the process and policy that is in place in your business to best manage the situation and know when to get HR involved.

This HR for Managers training course is delivered as a scheduled open online training course or in-house just for your business.

We deliver the course as a face to face course and a live virtual online course.



Aims & Objectives

Here is what you will learn on our HR for Managers training course

Course Aim

This HR for Managers training course will provide you with a practical toolkit to enable managers to tackle HR issues with confidence.

Course Objectives

By attending this HR For Managers Training Course you will:

- Understand what your HR role and responsibilities are in your business
- Know the drivers that cause people to under-perform?
- Be able to agree effective Performance Improvement Plans
- Know when and how to start disciplinary proceedings - both formal and informal
- Know how to hold effective disciplinary meetings – both formal and informal
- Know when to get HR involved in HR cases

Course Content

Here is what we cover in our HR for Managers training course

The Role of the Manager

- What are the HR roles and responsibilities of a manager in the business
- What is the role of HR and when to get them involved

What the Law Says

- A brief summary of current employment laws and legislation that will affect your business
- How it affects managers and the major things to be aware of
- Your own policies and procedures

What is Under-Performance?

- What is under-performance
- Conduct and capability

Dealing with HR Issues

- What the role of the manager is when dealing with under-performance
- Sickness and absence
- Bullying and harassment
- Discrimination and Equality and Diversity
- Grievances

Performance-Based Meetings

- Holding effective performance-based meetings
- Review a series of scenarios and how to deal with each
- Documenting and following up

Formal Procedures

- When to use more formal procedures
- Disciplinary, grievance and sickness and absence procedures
- When to involve HR

Delivery Options

How we deliver our HR for Managers training course

Open Training Course

Delivered online as a scheduled open training course

£215.00 + VAT / €239.00

Price per delegate.

In-House

Delivered at your business location or a location of your choice anywhere in the UK, Ireland, across Europe or online.

We can adapt the course content to meet your specific needs and those of your team.

Contact us for a quote.

Open Training Course

Attend our scheduled online training course

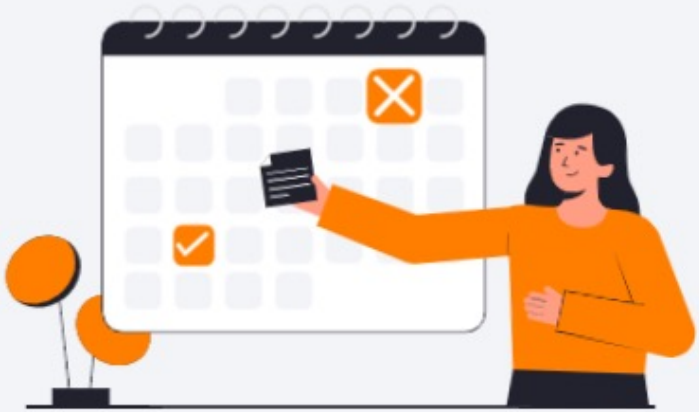
We deliver our HR for Managers course as an online scheduled open training course.

Perfect for when there is just you, one of your colleagues or a small group of you that would like to attend the course.

Our scheduled courses run on a regular basis and are delivered via Zoom.

You will find them just as engaging and interactive as our in-person training course.

See the course page on our website for more details and the course schedule.



In-House Delivery

Train your team. Train your entire company.

We can deliver our HR for Managers training course just for your team or organisation.

1. **Start with an off-the shelf course**
   We'll use the content in the overview as a starting point

2. **Understanding your needs**
   We'll work with you to agree what outcomes you want from the course

3. **Making it yours**
   We will shape the content to ensure the course meets your requirements

4. **Delivering the skills**
   We then deliver the course that we've agreed either in-person or online

Make it even more bespoke
We can completely redesign the course to meet you needs. Just tell us what you need, and we can put a no obligation proposal together for you.

Online Training Course

Fun, engaging and interactive – delivered online

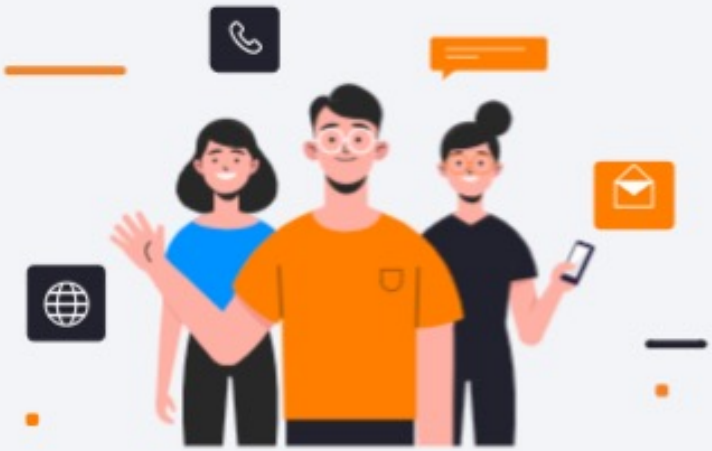
Our HR for Managers course can be delivered as a virtual online course.

The same great content reimagined for the online environment.

- ✓ Our open training courses are delivered using Zoom
- ✓ When delivered in-house, we can use the platform you are most comfortable with
- ✓ Re-designed sessions to allow for interactivity and engagement in the online environment
- ✓ The same fun, engaging and down to earth approach
- ✓ Join your course from anywhere

About Us

A bit about who we are and what we do



We are Revolution Learning and Development

We are a leading learning and development consultancy based in the UK. We provide our services across the UK, Ireland and Europe.

- ✓ We deliver fun, engaging and down to earth training courses in-person and online
- ✓ Over 20 years of training experience
- ✓ Incredibly cost effective and a real focus on return on investment
- ✓ 92% of our clients rebook us for further training and development
- ✓ Flexible training and development solutions

Let's Talk

We are here to help

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If you have any questions about our HR for Managers course or would like a quote for an in-house course, then just get in touch.

Call Us:

UK: 03333 444575
ROI: 015549779

Email Us:

hello@revolutionlearning.com

Visit Us:

UK: https://www.revolutionlearning.co.uk
ROI: https://www.revolutionlearning.ie
EU: https://www.revolutionlearning.com